

# Department of Public Health and Human Services

2401 Colonial Drive, PO Box 202953 ♦ Helena, MT 59601 ♦ (406) 444-2012 ♦ Fax: (406) 444-1742 www.dphhs.mt.gov

## **SURVEY TOOL**

Facility

Name: Little Dreamers Daycare Learning Center Provider ID: PV104516

Address: 3212 1st Ave. S., Billings, MT 59101

Type: Child Care Center Service Area: Billings Assigned Worker: Scott Soltis

Director: Theresa Morales/David Phone: (406) 969-4988 Email: littledreamers77@gmail.com

Morales

Contact: Theresa Morales Phone: (406) 969-4988 Email: littledreamers77@gmail.com

Inspection

Type: KIS Date: 08/22/2018 Time In: 9:30 AM Time Out: 10:40

AM

Inspector: Scott Soltis Phone: 406-444-3074

Children/Caregiver Observations

Time: 9:30 AM # children: 49 # under 2: 12 # caregivers: 8

Time: # children: # under 2: # caregivers:

Time: # children: # under 2: # caregivers:

Caregivers

Theresa, Gabrielle, Laura, Mikaela, Bonnie, Marisela, Vennessa, Veronica

Staff Changes

**Notes** 

**Deficiency Notice (Additional Text)** 

Staff Ratios

1. License Yes

**Building/Fire Requirements** 

2. Inside Facility Yes

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## Outdoor Tour (continued)

3. Equipment Yes

## **Outdoor Tour**

6. Play Area Yes

## Infants/Toddlers

19. Sleeping Yes

## Written Records

25. Parent Information Yes

## 26. Facility Records

**37.95.141**.:*CHILDREN'S RECORDS* 

#### **Deficiency**

(1) The facility must keep a daily attendance record of the children for whom care is provided.

### The intent of this rule was not met:

Based on observation and interview, CCL found that the daily attendance record did not accurately identify the children for whom care was being provided. Some of the children in the facility were not signed in on the attendance log.

## Plan of correction accepted 09/14/2018.

27. Child File Review

**37.95.141.:** CHILDREN'S RECORDS

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#### 27. Child File Review (continued)

No

#### Deficiency

- (4) Prior to a child being enrolled or entered into a child care facility, the following information, signed by the parent or guardian, must be on file:
  - (a) written information on each child explaining any special needs of the child, including allergies;
  - (b) a release or authorization of persons allowed to pick up the child;
  - (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization
  - records, and the names of emergency contact persons; and
  - (d) an emergency consent form. This form must accompany staff when children are away from the child care site for activities.

### The intent of this rule was not met:

Based on sampling of children's records, CCL found that an emergency contact form was either missing or not signed by a parent or guardian. A review of all children records should be performed by the facility and updates made as needed.

### Plan of correction accepted 09/14/2018.

29. Caregiver File Review

Yes

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